



# EMERGENCY PURCHASE EXPLANATION

STATE OF NORTH DAKOTA

SFN 51627 (Rev. 06-2002)

State Procurement Office  
 14th Floor Capitol Tower  
 600 East Boulevard Ave - Dept. 012  
 Bismarck ND 58505-0310  
 (701) 328-2683  
 Fax: 701-328-1615

Agency Name:		Department Number:	Buyer:	
Requestor/Requisition Number:			Required Delivery Date:	Bids Required By: (Date/Time)
Ship to Address:			City:	State: Zip Code:

Explain the emergency circumstances:

ITEM NO.	QTY	UNIT	SPECIFICATIONS

BIDDER 1			BIDDER 2			BIDDER 3		
Company:			Company:			Company:		
Contact:	State:		Contact:	State:		Contact:	State:	
Telephone Number:			Telephone Number:			Telephone Number:		
Fax Number:			Fax Number:			Fax Number:		
Delivery ARO:			Delivery ARO:			Delivery ARO:		
Quote Date:			Quote Date:			Quote Date:		

PRODUCT QUOTED	Unit Price	Total Price	PRODUCT QUOTED	Unit Price	Total Price	PRODUCT QUOTED	Unit Price	Total Price
<b>Shipping/Handling Charges</b>			<b>Shipping/Handling Charges</b>			<b>Shipping/Handling Charges</b>		
<b>Total Price</b>			<b>Total Price</b>			<b>Total Price</b>		
<b>Reciprocal Preference</b>			<b>Reciprocal Preference</b>			<b>Reciprocal Preference</b>		
<b>Purchase Order/ P-Card</b>			<b>Purchase Order/ P-Card</b>			<b>Purchase Order/ P-Card</b>		