

**CONTRACT AWARD**

North Dakota Department of Transportation, Financial Management  
SFN 51904

PROCUREMENT SECTION, RM 222  
FINANCIAL MANAGEMENT DIVISION  
N.D. DEPT. OF TRANSPORTATION  
608 EAST BOULEVARD AVENUE  
BISMARCK ND 58505-0700

Contract Period <b>October 1, 2014 – September 30, 2015</b>		Buyer <b>Sue Eberle</b>		Date <b>October 16, 2014</b>	
<b>Awarded Contractor Contact Information – Items awarded as indicated below.</b>					
<b>Dukes Car Wash &amp; Detail Center, Inc.</b>			Email: <a href="mailto:garywilhelmi@hotmail.com">garywilhelmi@hotmail.com</a>		
Service Representative: <b>Gary Wilhelmi</b>	Toll Free: <b>n/a</b>	Telephone: <b>701-662-6666</b>		Fax Number: <b>701-662-6663</b>	
<b>Fastlane Car Wash</b>			Email: <a href="mailto:carwashmanager@ideaone.net">carwashmanager@ideaone.net</a>		
Service Representative: <b>Scott Bak</b>	Toll Free: <b>n/a</b>	Telephone: <b>701-364-0765</b>		Fax Number: <b>701-282-9379</b>	
<b>Red Carpet Car Wash</b>			Email: <a href="mailto:redcarpetcarwash@hotmail.com">redcarpetcarwash@hotmail.com</a>		
Service Representative: <b>Matthew V. Gibbins</b>	Toll Free: <b>n/a</b>	Telephone: <b>701-221-9236</b>		Fax Number: <b>701-355-4423</b>	
<b>Rydell Detail</b>			Email: <a href="mailto:igorder@rydelcars.com">igorder@rydelcars.com</a>		
Service Representative: <b>John Gordner</b>	Toll Free: <b>612-720-8029</b>	Telephone: <b>612-720-8029</b>		Fax Number: <b>701-780-1396</b>	

VENDOR	NDDOT OFFICE LOCATION	VEHICLE TYPES	ITEM NO. 1	ITEM NO 2	OPTION NO. 1	OPTION NO. 2
Dukes Car Wash & Detail Center, Inc.	Devils Lake	Sedans	\$200.00	\$150.00	No Award	No Award
		Vans/SUV's	\$200.00	\$150.00	No Award	No Award
		Pickups	\$200.00	\$150.00	No Award	No Award
Fastlane Car Wash	Fargo	Sedans	\$160.00	\$12.00	\$7.00	\$150.00
		Vans/SUV's	\$160.00	\$12.00	\$7.00	\$150.00
		Pickups	\$160.00	\$12.00	\$7.00	\$150.00
	NDSU-Fargo	Sedans	\$160.00	\$12.00	\$7.00	\$150.00
		Vans/SUV's	\$160.00	\$12.00	\$7.00	\$150.00
		Pickups	\$160.00	\$12.00	\$7.00	\$150.00
Red Carpet Car Wash	Bismarck	Sedans	\$169.99	\$124.99	\$14.99	\$39.99
		Vans/SUV's	\$169.99	\$124.99	\$14.99	\$39.99
		Pickups	\$169.99	\$124.99	\$14.99	\$39.99
Rydell Detail	Grand Forks	Sedans	\$75.00	\$60.00	\$30.00	\$50.00
		Vans/SUV's	\$120.00	\$100.00	\$35.00	\$55.00
		Pickups	\$100.00	\$80.00	\$35.00	\$60.00
	UND-Grand Forks	Sedans	\$75.00	\$60.00	\$30.00	\$50.00
		Vans/SUV's	\$120.00	\$100.00	\$35.00	\$55.00
		Pickups	\$100.00	\$80.00	\$35.00	\$60.00

### **SPECIFIC TERMS AND CONDITIONS**

The North Dakota Department of Transportation State Fleet Services (NDDOT) seeks vehicle detailing services statewide. The successful bidder will be required to furnish complete services pertinent to the detailing of State Fleet vehicles.

The NDDOT has eight district offices and two university shop locations. The awarded contractor will be responsible for the pickup and delivery of all vehicles which will be located at the shop location as indicated below for each location awarded. In all instances, the vendor will need to contact shop supervisors to acquire the keys, and to arrange the pick-up and return of vehicles.

The majority of detailing will be the preparation of surplus State Fleet vehicles for auction. The detailing service may also be utilized during the term of the contract for other State Fleet vehicles which are in-service. Timely turnaround is expected and no specific appointments will be required.

Approximately 400 State Fleet vehicles are sold by auction annually. Units consist of: Highway Patrol cars, small and large SUV's and vans, light and heavy duty pickups, mid-size cars, and miscellaneous vehicles. The exact quantity and mix of vehicles for each location is unknown at this time.

The NDDOT reserves the right to execute any or all of the price options depending upon the actual auction vehicle listing and condition of the vehicles. No minimum guarantee is implied.

The department will be conducting live auctions in Bismarck and Fargo annually. The awarded contractor will receive a list of live auction sale dates. These dates are determined in the spring of the year. Additionally, State Fleet vehicles located statewide will be sold through an on-line auction service.

The awarded contractor shall be responsible for damage to vehicles during the entire time they are in the contractor's possession.

The awarded contractor will use cleaning products designed for a vehicle detailing service. Should it be: mats, tires, and dash reconditioning products are to be commercially available and designed for such use, no "home brewed" oil mixtures, etc.

The primary contacts for this contract will be Sommer Hunke (328-3064) of State Fleet Services for the live auctions and/or the district shop supervisors as indicated in the chart below for on line sales.

For live auction vehicles, a list of vehicles to be auctioned that require detailing will be provided approximately three to four weeks prior to the live auction sale date.

All invoices for vehicle detailing for auction sales, regardless of location, are to be sent to Sommer Hunke in State Fleet Services for payment. Live auction invoices are for the entire lot and can be submitted after the last detailed vehicle has been returned to the location. Other detail invoices can be sent as work is completed.

The district shop supervisors may schedule the detailing of miscellaneous in-service vehicles as the need arises. Invoices for in-service vehicle cleaning are to be sent to the district shop supervisors as indicated in the chart below. There may be exceptions when another state agency will be responsible for payment. Directions for invoicing will be given at that time.