

North Dakota Department of Transportation
INVITATION TO BID

NDDOT Contract # 50170064

Bid Number: 968-72/988-26-16-050	Bid Opening Date & Time: 01/10/2017 02:00 PM
Items: Contractor Operated Equipment	Buyer: Vanessa Brosten
Bid Mailing Address: 608 East Boulevard Avenue	Telephone Number: 701-328-4466
City, State, Zip: Bismarck, North Dakota, 58505-0700	Email: vbrosten@nd.gov
Contract Period: 01/10/2017 TO 07/01/2017	Date Prepared: 12/19/2016

BID RESPONSE

Please submit your bid response on the attached forms in conformance with the instructions and specifications in the NDAC 04-12-01 – 04-12-16. One copy of your bid response must be returned to the North Dakota Department of Transportation (NDDOT) prior to the time and date specified for the bid opening. Bid responses received after the time and day specified for the bid opening will be rejected. Mark envelope with word "BID" and the opening time and date. **If your bid response is accepted by NDDOT, then your bid response will constitute a binding contract.**

CONTRACT

This contract is made and entered into by and between NDDOT for the state of North Dakota (hereinafter state) and

Vendor Name <u>Martin Construction, Inc.</u>	Vendor Address <u>3685 116th Ave SW, Dickinson ND 58601</u>
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(hereinafter vendor). In consideration of and for the acceptance by the state of the offer made by the vendor pursuant to the bid response, the vendor agrees and promises to sell, furnish, and deliver to the state, at the time, places, and prices specified in the bid response, all goods, merchandise, supplies, commodities, equipment, or other items contained in the bid response and for which the vendor has been awarded this contract by the state. The vendor shall fully perform this contract in accordance with the terms and conditions contained in the bid response including all specifications, rules, or regulations mentioned therein, and shall comply with all applicable provisions of the NDAC 04-12-01 – 04-12-16 promulgated by the State Purchasing Division; such manual being made a part of this contract by reference. The Risk Management Appendix and Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.

The following must be completed by the vendor; failure to do so may result in the rejection of the vendors bid proposal.

Vendor Name <u>Martin Construction Inc</u>		
Mailing Address <u>3685 116th Ave SW, Dickinson ND 58601</u>		
Telephone Number <u>701 483-3478</u>	Fax Number <u>701 483 3479</u>	E-mail Address <u>bricly@martinnd.com</u>

Brad Riely, General Manager
Name & Title (Type or Print)

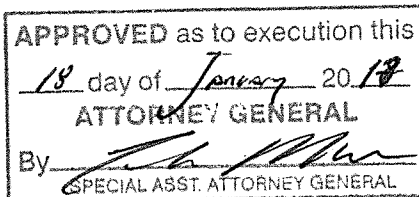
[Signature]
Signature

1/6/17
Date

To be signed by Owner; Partner; Corp. Pres., Vice Pres., or other authorized Corp. Officer or bid may be rejected. (if signed by other authorized Corp. Officer, please attach copy of Power of Attorney or other documentation showing authority to sign.)

FOR ND DEPARTMENT OF TRANSPORTATION USE ONLY Accepted by the state according to provisions of award.

Authorized Signature <u>Grant Levi</u>	Date <u>1/18/17</u>
Recommended for approval <u>Brad Riely</u>	Approximate contract amount <u>\$ unknown</u>



CLA 7480 (Div. 50)

MAILING INSTRUCTIONS

Mail only one completed and signed request for bid document per envelope, unless instructed otherwise. Request for bid documents not signed or received after the date and time specified in the request for bid will be rejected.

BID IS: ☒ SEALED ☐ NOT SEALED

Address the envelope containing your response in the following manner:

BID NUMBER – 968-72/988-26-16-050
BID OPENING DATE/TIME – January 10, 2017; 2:00 PM
N. D. DEPT. OF TRANSPORTATION
PROCUREMENT SECTION
608 E BOULEVARD AVE
BISMARCK ND 58505-0700

BIDDERS INSTRUCTIONS

1. **Assistance to Bidders with a Disability.** Bidders with a disability and/or language assistance, contact Civil Rights Division, NDDOT, 701-328-2978 or civilrights@nd.gov or TTY 711, as soon as possible so that reasonable accommodations can be made. Additionally, the Request for Reasonable Accommodations form (SFN 60135) can be accessed at the following NDDOT website location: <http://www.dot.nd.gov/forms/sfn60135.pdf>.
2. **Awards, Splitting of.** The state reserves the right to make awards by item, groups of items, or on the total low bid for all the items specified as indicated in the detailed specifications. Bidders interested only in the total low bid for all items are to state 'all or nothing' on their bid response.
3. **Bid Bond.** Waived in this instance: however, bidder(s) failing to enter into a contract with this office, upon notification of award, may be subject to removal from the bidder's list.
4. **Bid Held Firm.** Bids are not awarded at the bid opening. Bid responses will be firm for 30 days, unless stated otherwise.
5. **Bid Opening.** All sealed bids received by the NDDOT Procurement Office will be opened and read at 608 East Boulevard Avenue, Bismarck, North Dakota, at the time specified in the solicitation. Interested parties are invited to attend the bid opening.
6. **Bid Summary.** Bid summaries are available when the bid has been awarded. When bids are issued using the State's electronic bidding system, the bid summary will be posted and available for download from: <http://www.nd.gov/spo/>
Bid summaries will be mailed to those bidders who supply a self-addressed, stamped envelope with their bid response. A copy of the bid summary may also be obtained by visiting the NDDOT Procurement Office during normal working hours.
7. **Bidder Checklist.** HAVE YOU REMEMBERED TO:
 - Review all instructions, terms and conditions, and specifications to ensure your bid response complies?
 - Prepare your price in the specified unit of measure, F.O.B. Destination, Freight Prepaid to the delivery location listed on the cover sheet?
 - Indicate whether you can meet the delivery date indicated on the cover sheet?
 - Sign your bid response on the cover sheet?
 - Initial all changes and corrections?
 - Submit any required samples or enclosures, if applicable?
 - Mark the envelope as indicated above?
 - Review and complete all requirements contained in this solicitation to ensure compliance.

8. **Clarifications, Bid Changes and Questions Deadline.** The Procurement Officer is the point of contact. Any irregularities, lack of clarity, requested bid changes and all questions regarding this bid and the procurement process must be addressed to the Procurement Officer referenced on the first page of this document not later than end of business December 30, 2016. (Contact information is indicated on cover page). If a bid amendment is required, it will generally be issued after this date.

The bidder is cautioned that the requirement of this solicitation can be altered only by written amendments and that verbal communications from whatever source are of no effect.

9. **Contract Award.** Contracts will not be awarded at the time of the bid opening. The Invitation to Bid information that is received by the NDDOT will be used to create a Contractor Data Pool. The NDDOT will base contractor selection on the low bid closest to meeting the minimum specification, the location of the snow removal or flood control event, availability at the time of the event, willingness to travel and the cost of the transport unit. This means the low bid per unit hour will not always be the successful contractor.

Bid responses will be firm through **July 1, 2017**

10. **Corrections.** The bidder's authorized representative must initial any corrections and alterations (i.e. erasures, whiteouts, correction tape, etc.) made to the bid response. Those bid responses with corrections and alterations that are not initialed are subject to confirmation by the Procurement Officer.

11. **Definitions.**

- Bidder - any person or firm submitting a competitive bid in response to a solicitation.
- Bid summary - a summary of all bid responses received by the NDDOT Procurement Office.
- Bid response - the executed document submitted by a bidder in response to a solicitation.
- Contract - a deliberate written agreement between two or more competent persons to perform specific act or acts.
- Contractor - any person or firm having a contract with a governmental body.
- Solicitation - the process of notifying prospective bidders that the State wishes to receive bids for furnishing goods or services.

12. **Electronic & Facsimile Bids.** Bid responses are not to be email attached or faxed to the NDDOT unless this transmittal method has been authorized by the Procurement Officer or bid document. (Contact the Procurement officer regarding additional requirements and exceptions.) Bid responses electronically submitted or faxed may be rejected as non-responsive. Bids may be faxed to a third party who will put it in a properly-addressed envelope and deliver it to the NDDOT Procurement Office before the date and time specified in the solicitation.

13. **Freight/F.O.B. Destination.** Freight and transportation charges are to be included in the price of the products, unless otherwise specified in the solicitation. (F.O.B. - Free On Board).

14. **Indemnification.** Bidders must review the attached Risk Management Appendix for indemnification and insurance requirements. The indemnification and insurance provisions are incorporated and made part of this solicitation and the resultant final contract. Objections to any of the provisions of the indemnification and insurance requirements must be made in writing to the attention of the Procurement Officer by the time and date set for receipt of questions. No alteration of these provisions will be permitted without prior written approval from the Purchasing Agency or Entity in consultation with the North Dakota Risk Management Division. Upon receipt of the Notice of Award, the successful bidder must obtain the required insurance coverage and provide the Procurement Officer with proof of coverage prior to contract approval. The coverage must be satisfactory to the Purchasing Agency or Entity, in consultation with the North Dakota Risk Management Division. A bidder's failure to provide evidence of insurance coverage is a material breach and grounds for withdrawal of the award or termination of the contract.

Awarded contractor(s) must provide their own insurance in all instances and must meet the requirements of the attached Risk Management Appendix.

An awarded contractor will be required to furnish proof of insurance, as detailed in the Risk Management Appendix within 24 hours of a request for contract activation.

15. **Late Bids.** It is the bidder's responsibility to ensure that a bid response is physically deposited with the NDDOT Procurement Office prior to the date and time specified for the opening. Late bid responses will not be opened and will be rejected and returned regardless of the degree of lateness or the reasons.

16. **Minor Informalities.** The State reserves the right to waive minor informalities in bid responses in accordance with N.D.A.C. 4-12-10. Minor informalities are insignificant omissions or nonjudgmental mistakes that are matters of form rather than substance, evident from the bid document, with a negligible effect on price, quantity, quality, delivery, or contractual conditions that can be waived or corrected without prejudice to other bidders.

17. **Multiple Bid(s).** Bidders may submit more than one bid response(s) for the item(s) specified in the solicitation. Each bid submitted must comply in all aspects with the bid requirements and these instructions.

18. **Negotiation.** NDDOT reserves the right to negotiate with the successful bidder to ensure the best possible consideration is afforded to all concerned.

19. **New Equipment and Materials.** Unless otherwise indicated in the detailed specifications of this solicitation, all equipment and materials shall be new and under current production for use in the United States.

20. **Open Records.** After the bid opening, bid documents will be subject to the North Dakota open records law. Records are closed or confidential only if specifically stated in law. If a request for public information is received, the procurement officer will determine whether the information is an exception to the North Dakota open records law, and the information will be processed appropriately. Those interested in reviewing the bid file are to make arrangements with the NDDOT Procurement Office. The NDDOT Procurement Office hours are 8:00 a.m. - 12:00 p.m. and 1:00 p.m. - 5:00 p.m. Monday through Friday.

21. **Packaging.** All shipments are to be packaged according to accepted commercial practices to avoid damage in shipment.

22. **Performance Bond.** Successful bidders will not be required to furnish a performance bond; however, failure to perform satisfactorily will result in the immediate termination of the contract(s) and bidders may be subject to removal from the bidder's list.

23. **Preparation of Bid.** Bids will be accepted on NDDOT forms only. If the document is located on the State Procurement Office website, then bidder is to download the document and type or write their responses as indicated by the bid document. Alteration of the bid document may be cause for bid rejection. Bidders are cautioned to examine specifications and all instructions. Failure to do so will be at the bidder's risk.

24. **Pricing.** Unit prices are to be stated in United States currency and based on the unit of measurement specified in the solicitation, F.O.B. Destination, to the NDDOT delivery locations specified herein.

In the event of mathematical differences between the unit price and extended total, the unit price will prevail.

25. **Protest of Award.** An interested party may protest the award within seven days after receiving notice in accordance with N.D.C.C. 54-44.4-12 and N.D.A.C. 4-12-14. Notice of award will be issued only to those bidders who submitted responses to this IFB. Seven calendar days after award or issuance of the Notice of Intent to Award; it will be assumed that all interested parties knew or should have known all the facts surrounding the award.

26. **Rejection.** Bid responses may be rejected if:

- The bid response is not legible.
- The bid response is not completed as requested.
- The bid response is faxed to the procurement office.
- The bid response is not responsive to the specifications or other requirements of the solicitation.
- The bid response is received after the time and date specified.
- The bidder has not met Vendor Registration requirements or is suspended or debarred.
- The bid document has been altered by the bidder.
- The bidder is determined to be not responsible (N.D.A.C. 4-12-11-04).

27. **Signature.** The bid must be signed manually in ink. The name and title of the person signing the bid response must be typed or printed above the signature. The bid must be signed by **Owner, Partner, Corp. Pres., Vice Pres., or other authorized Corp. Officer** or the bid may be rejected. If signed by other authorized Corp. Officer or

representative, please attach a letter signed by the Owner, Partner, Corp. Pres., or Vice Pres. indicating the individual has authority to enter into a contract on behalf of the company (or a Power of Attorney).

28. **Specifications, Brand Name or Equivalent**. Unless otherwise indicated in the detailed specifications of this solicitation, the use of a specific brand name or make/model is for illustrative purposes only, and the State will consider equivalent products. If a commodity or service put forth by a bidder is rejected as not being equivalent, the Procurement Officer will notify the bidder of the rejection.

29. **Specifications, Compliance**. All bids submitted in response to this Invitation for Bid must comply with the specifications contained herein, and the successful bidder will be held responsible. Noncompliance with specifications is grounds for rejection of the bid response. Bidders who desire to submit commodities or services that deviate from these specifications or have any objections to the specifications stated herein must be clearly pointed out PRIOR TO THE DEADLINE FOR RECEIPT OF QUESTIONS; otherwise, it will be considered that the items offered are in strict compliance with these specifications, and the bidder will be held responsible.

30. **Supplemental Terms and Conditions**. Bids including supplemental terms and conditions will be accepted, but supplemental conditions that conflict with any conditions contained in this ITB or that diminish the State's rights will be considered null and void. The State is not responsible for identifying conflicting supplemental terms and conditions before issuing a contract award.

After award of contract:

- a) If a conflict arises between a supplemental term or condition included in the bid and a term or condition of the ITB, the term or condition of the ITB will prevail, and,
- b) If the State's rights would be diminished as a result of application of a supplemental term or condition included in the bid, the supplemental term or condition will be considered null and void.

Changes, modifications, additions, or alterations to the bid document could be cause for rejection of the submitted bid at the sole discretion of the NDDOT. Contact the Procurement Officer in writing prior to the deadline for clarifications.

31. **Taxes**. The State does not pay sales tax or federal excise tax. The state sales tax exemption number is E-2001. The federal tax-free transaction number is 45-70-0010K. The Purchasing Agency will furnish a tax exempt certificate upon request.

32. **Vendor Registration**. Bids will be accepted from bidders who are not currently Approved Bidders for the State of North Dakota; however, the successful bidder may be required to become approved prior to award, in accordance with N.D.C.C. 54-44.4-09. To become an Approved Bidder, you must: 1) register with the North Dakota Secretary of State (fees apply), and 2) submit a completed Bidder List Application to the ND State Procurement Office. Registration instructions and forms are available on-line at: www.nd.gov/spo/vendor. Contact the ND State Procurement Office at 701-328-2683 or infospo@nd.gov for assistance.

Placement on the bidders list does not guarantee a bidder will receive notice of every formal solicitation. Bidders must maintain current information by submitting a Notice of Change form to the State Procurement Office (Fax 701-328-1615). Visit the website for forms: www.nd.gov/spo/vendor.

33. **Withdrawal or changes to a bid response prior to the bid opening date and time**. A bidder may withdraw or make a change to his bid response prior to the bid opening date and time. The request to make a change or withdraw must be in writing by a representative of the firm. The request to withdraw or change must be signed by the bidder or his designated representatives.

34. **Withdrawals after the bid opening date and time**. After the bid opening, no changes may be made to the bid response. The bidder may make a written request to withdraw the bid response, subject to approval by the NDDOT Procurement Office. Vendors continually withdrawing bids after the bid opening may be removed from the Vendor Database.

GENERAL CONTRACT TERMS AND CONDITIONS

1. **Affirmative Action.** The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of individuals with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.

2. **Applicable Law and Venue.** Any dispute arising out of this agreement will be resolved under the laws of the State of North Dakota.

3. **Billing and Payment Procedures.** Invoices are to be submitted to the contract identified district personnel unless otherwise instructed. Failure to submit correct invoices to the appropriate NDDOT office may delay contractor payment.

Payment will normally be made within thirty days after delivery and acceptance of commodities or services under this contract and receipt of a correct invoice. All invoice and payment inquiries must be directed to the purchasing agency.

4. **Binding Contract.** The acceptance of a bid response in writing by the purchasing agency constitutes a contract between the bidder and the State. Written acceptance from the purchasing agency will be in the form of a purchase order, notification of award, or contract. Any oral agreement or arrangement by a bidder with a State employee or purchasing agency will have no force or effect unless reduced to writing.

Upon notification of award, the contractor must produce a certificate of insurance meeting the risk management appendix. The Invitation to Bid document will be signed by the NDDOT and an appendix, similar to Attachment 1, will be created to document the particular circumstances and conditions of the event.

Attachment 1 is a sample document. Equipment types and rates, as submitted by successfully awarded contractors, will be entered into Attachment 1 along with other information pertinent to the service as contracted.

5. **Compliance with Laws.** The contractor must, in performance of work under this contract, fully comply with all applicable federal, state or local laws, rules, regulations and policies, including those relating to nondiscrimination, affirmative action, accessibility and civil rights including Title VI of the Civil Rights Act of 1964. The contractor agrees to file all required reports on time, to make required payroll deductions, and to pay all taxes and premiums owed on time, including sales and use taxes and unemployment compensation and workers' compensation premiums. The contractor shall have and keep current at all times during the term of this contract all licenses and permits required by law.

6. **Contract Amendments, Waivers.** After a binding contract has been entered into, no changes (i.e. additions, substitutions, subcontracting or a price adjustment) may be made, unless prior approval has been obtained from the purchasing agency and Procurement Officer.

The terms of this contract shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by the parties. No waiver consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change, if made shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement.

7. **Contract Term and Renewal Option.** Since the NDDOT will enter into contracts based on the need for services; contracts will become effective upon the date of last contract signature and will terminate not later than July 1, 2017, contracts are not renewable.

The NDDOT reserves the right to renegotiate price and terms provided that such negotiated price and terms fall within the original scope of work for this bid. Negotiations may be conducted at such times that additional and unexpected services falling within the scope of the contract may occur. Such changes will be documented by amendment to the contract.

8. **Contract Termination.**

- a. **Termination without Cause.** This contract may be terminated by mutual consent of both parties, or by either party upon 30 days' written notice.
- b. **Termination for Lack of Funding or Authority.** The State may terminate this contract effective upon delivery of written notice to the contractor, or on any later date stated in the notice, under any of the following conditions:
 - i. If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the services or supplies in the indicated quantities or term. The contract may be modified by agreement of the parties in writing to accommodate a reduction in funds.
 - ii. If federal or state regulations or guidelines are modified, changed or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this contract or are no longer eligible for the funding proposed for payments authorized by this contract.
 - iii. If any license or certificate required by law or regulation to be held by the contractor to provide the services required by the contract is for any reason denied, revoked or not renewed.Any such termination of this contract under (i), (ii), or (iii), above, shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
- c. **Termination for Cause.** The State by written notice to the contractor may terminate the whole or any part of this contract:
 - i. If the contractor fails to provide services required by this contract within the time specified herein or any extension thereof; or
 - ii. If the contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms and after receipt of written notice from the State, fails to correct such failures within ten days or such longer period as NDDOT may authorize.
 - iii. The rights and remedies of the State provided in the above clause related to defaults by the contractor are not exclusive and are in addition to any other rights and remedies provided by law or under this contract.
- d. **Termination, Deliveries.** If the contract is terminated for any reason, the contractor is responsible for delivery of all commodities and services ordered prior to the termination, unless those orders had been canceled by the Purchasing Agency or Entity.

9. **Fuel and Refueling:** The NDDOT will not pay additional monies for equipment fuel or refueling. Refueling should not be a large issue since most of the work will be for short periods of time. For this contract, it is unlikely that a contractor will have to stay on one job site longer than a tank of fuel would last on most machines. The contractor is in all instances responsible for refueling of their own equipment.

Equipment contractors that have performed this service for the NDDOT in the past have had to refuel at one time or another. Contractors will typically have a fuel service tank in the back of their pickup to refuel the machines. Some companies are big enough that they have a dedicated large fuel truck that typically wouldn't get driven to the job site every day. It is up to the contractor to fuel their equipment and to manage how they will refuel. This cost shall be reflected in the hourly rates offered in the bid response.

10. **Inspection and Investigations.** The State reserves the right to conduct inspections and investigations related to the bidder and offered commodities or services, including but not limited to the firm, its facility, personnel, qualifications, and the commodities and/or services offered to make determinations regarding compliance with the bid requirements and responsibility of the bidder.

11. **Materials and Workmanship.** All material and workmanship shall be subject to inspection and testing at the discretion of the purchasing agency either at the point of manufacturer, place of storage, or upon receipt.

12. **Receiving.** Deliveries must arrive at the designated destination(s) during normal business hours unless other shipping/receiving instructions are issued by NDDOT personnel. The contractor shall contact the NDDOT to schedule delivery dates and times at least 24 hours in advance of delivery.

All NDDOT offices will be closed in recognition of State holidays. Any day declared a holiday by the President or Governor will also be recognized by office closure.

13. **Road Restrictions:** It is likely that road restrictions will be in effect during the flood 'season'. The NDDOT will waive the fee in an emergency situation. Contractors may not be allowed on certain roads but will be allowed to get to the service site. Contractors will still be required to obtain the permit and validation numbers from the Highway Patrol. It is just the fees that will be waived. Contractors and NDDOT District personnel will address this situation on an as needed basis.

14. **Subcontracts, Assignment.** The contractor shall not subcontract, assign or transfer the contractor's interests or duties under this contract without express written consent of the purchasing agency. However, the contractor may enter into subcontracts provided that any such subcontractor acknowledges the binding nature of this contract and incorporates this contract, including any attachments. The contractor is solely responsible for the performance of any subcontractor. The contractor shall not have the authority to contract for or incur obligations on behalf of the State.

15. **Successors in Interest.** The provisions of this agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

**NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
SPECIFICATIONS
CONTRACTOR OPERATED EQUIPMENT
FOR SNOW REMOVAL**

The intent of this bid specification is to request pricing for contractor operated SNOW REMOVAL work. The NDDOT primarily seeks the services of dozers, tracked agricultural tractors with blades, motor graders with wings and v-plows, and large pay-loader mounted snow blowers for clearing and moving snow in the medians and ditches. There are many variables that come into play when identifying how much work may be needed, the biggest one being future weather patterns.

The NDDOT is requesting pricing per running dozer, tractor, motor grader, or pay-loader hour with an operator. The NDDOT is also requesting pricing for the cost of the truck and trailer/lowboy per hour used to transport the unit. Hourly rates shall include all operating expenses such as fuel and oil. Prices as submitted must be held firm for the period indicated on the Invitation to Bid cover.

The NDDOT will only pay the hourly rate on the transport unit during actual use not while on standby. The NDDOT will pay the transport unit rate from the units original location to our job site, from job site to job site if loading is necessary, and to and from the closest NDDOT site with electricity if the machine needs to be plugged in at the end of each day or over the weekend and back to the units original location at the end of the project. The NDDOT will not pay for any transportation costs beyond the closest DOT yard with electricity. The NDDOT will be responsible for the electricity used at our sites. The NDDOT will not be responsible for any other daily costs associated with the SNOW REMOVAL work.

The NDDOT will provide traffic control if necessary. The units may be needed for a couple of days, a week, a month, or more depending on the weather patterns. The contractor will be asked if they are interested in traveling anywhere within North Dakota. Preference will be given to willingness to travel.

If a SNOW REMOVAL event requires contract activation:

- The selected contractor will produce a certificate of insurance within 24 hours that meets the requirements of the attached risk management appendix.
- The Invitation to Bid document will be signed by the NDDOT and will become the contract document.
- An appendix, similar to Attachment 1, will be created to document the particular circumstances and conditions of the event. Attachment 1 is a sample document. Equipment types and rates, as submitted by successfully awarded contractors, will be entered into Attachment 1 along with other information pertinent to the service as contracted.

The Equipment Operator will not be an employee of the NDDOT.

The NDDOT will not have permission to operate any of the contractor's equipment.

All SNOW REMOVAL work is to be performed during daylight hours.

Payment shall be paid as follows: 100% of the total cost of hours used based on the bid price upon satisfactory completion of the SNOW REMOVAL. Invoices shall be addressed to the Districts in which the SNOW REMOVAL is being performed.

The NDDOT may at its discretion terminate the service at any point during the contract period with no further financial obligation to the successful bidder.

CONTRACTOR OPERATED DOZER WORK

As a minimum, each dozer unit shall be equipped with:

	COMPLY YES	NO	COMMENTS
120 Net flywheel hp	☒	☐	
28,000 pound operating weight	☒	☐	
Six way dozer blade	☒	☐	
Hour meter, must not mark time without engine running on snow removal unit and transport unit	☒	☐	
Low Ground Pressure	☒	☐	
Transporting truck with the ability to transport the unit	☒	☐	
Willing to travel throughout the state	☐	☒	

ITEM NO. 1 - CONTRACTOR OPERATED DOZER WORK:

MACHINE MAKE, MODEL, YEAR, DESCRIPTION (BLADE&TRACKS), CURRENT LOCATION	COST PER RUNNING UNIT HOUR	ADDITIONALCOST PER TRANSPORTING HOUR
1. <u>Cat, D6K Series 2, 2013</u> <u>6 way L6P</u> <u>Dunn County</u>	\$ <u>140⁰⁰</u> /HOUR	\$ <u>250⁰⁰</u> /HOUR
2. <u>Cat, D6N, (3 machines) 2003, 2012, 2014</u> <u>6 way L6P</u> <u>Stark & Dunn County</u>	\$ <u>150⁰⁰</u> /HOUR	\$ <u>250⁰⁰</u> /HOUR
3. <u>Optional - Does not meet Spec</u> <u>Cat D6T, (4 machines) 07, 11, 12, 12</u> <u>XW Tracks (No L6P), SU Blade (No 6 way)</u>	\$ <u>165⁰⁰</u> /HOUR	\$ <u>250⁰⁰</u> /HOUR
4. <u>Optional - Does not meet Spec</u> <u>Cat D5N - 2004 - 115 HP</u> <u>L6P Tracks, 6 way Blade</u>	\$ <u>130⁰⁰</u> /HOUR	\$ <u>250⁰⁰</u> /HOUR
5. _____	\$ _____/HOUR	\$ _____/HOUR
6. _____	\$ _____/HOUR	\$ _____/HOUR
7. _____	\$ _____/HOUR	\$ _____/HOUR
8. _____	\$ _____/HOUR	\$ _____/HOUR

BIDDER 

CONTRACTOR OPERATED AGRICULTURAL TRACTOR DOZER WORK

As a minimum, each agricultural tractor with blade unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
370 Net hp	_____	_____	_____
Six way dozer blade	_____	_____	_____
Hour meter, must not mark time without engine running on snow removal unit and transport unit	_____	_____	_____
Low Ground Pressure	_____	_____	_____
Transporting truck with the ability to transport the unit	_____	_____	_____
Willing to travel throughout the state	_____	_____	_____

ITEM NO. 2 - CONTRACTOR OPERATED AGRICULTURAL TRACTOR DOZER WORK:

MACHINE MAKE, MODEL, YEAR, DESCRIPTION (BLADE&TRACKS), CURRENT LOCATION	COST PER RUNNING UNIT HOUR	ADDITIONALCOST PER TRANSPORTING HOUR
1. <u>No Bid</u>	\$_____/HOUR	\$_____/HOUR
2. _____	\$_____/HOUR	\$_____/HOUR
3. _____	\$_____/HOUR	\$_____/HOUR
4. _____	\$_____/HOUR	\$_____/HOUR
5. _____	\$_____/HOUR	\$_____/HOUR
6. _____	\$_____/HOUR	\$_____/HOUR
7. _____	\$_____/HOUR	\$_____/HOUR
8. _____	\$_____/HOUR	\$_____/HOUR

BIDDER _____



CONTRACTOR OPERATED MOTOR GRADER WORK

As a minimum, each motor grader with a wing or wings and v-plow unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
160 Net hp	☒	☐	
12' blade	☒	☐	
Right hand benching wing	☒	☐	
Left hand benching wing (optional)	☐	☒	
V-Plow	☒	☐	
Hour meter, must not mark time without engine running on snow removal unit and transport unit	☒	☐	
Transporting truck with the ability to transport the unit	☒	☐	
Willing to travel throughout the state	☐	☒	

ITEM NO. 3 - CONTRACTOR OPERATED MOTOR GRADER WORK:

MACHINE MAKE, MODEL, YEAR, DESCRIPTION CURRENT LOCATION	COST PER RUNNING UNIT HOUR	ADDITIONALCOST PER TRANSPORTING HOUR
1. Cat, 160M AWD, 2009 16' MB, Stark & Dunn Counties	\$ 185 /HOUR	\$ 250 /HOUR
2. Cat 163H AWD, 1999 14' MB Stark & Dunn Counties	\$ 185 /HOUR	\$ 250 /HOUR
3. _____	\$ _____ /HOUR	\$ _____ /HOUR
4. _____	\$ _____ /HOUR	\$ _____ /HOUR
5. _____	\$ _____ /HOUR	\$ _____ /HOUR
6. _____	\$ _____ /HOUR	\$ _____ /HOUR
7. _____	\$ _____ /HOUR	\$ _____ /HOUR
8. _____	\$ _____ /HOUR	\$ _____ /HOUR

BIDDER

BD

CONTRACTOR OPERATED AWD PAY-LOADER WITH SNOW BLOWER WORK

As a minimum, each AWD pay-loader with snow blower unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
180 Net flywheel hp AWD pay-loader	☒	☐	
Front mounted self contained snow blower with 250 hp	☒	☐	
Snow blower capable of blowing 2700 tons per hour	☒	☐	
Blower to be as wide as loader and a minimum of 48" tall	☒	☐	
Hour meter, must not mark time without engine running on snow removal unit and transport unit	☒	☐	
Transporting truck with the ability to transport the unit	☒	☐	
Willing to travel throughout the state	☐	☒	

ITEM NO. 4 - CONTRACTOR OPERATED AWD PAY-LOADER WITH SNOW BLOWER WORK:

MACHINE MAKE, MODEL, YEAR, DESCRIPTION (BLADE, TRACKS, BLOWER) CURRENT LOCATION	COST PER RUNNING UNIT HOUR	ADDITIONALCOST PER TRANSPORTING HOUR
1. <u>950H 2011</u> <u>Cat 966K, 2012</u> <u>Tech LM 220 Snowblower</u> <u>Mandance, ND</u>	\$ <u>315</u> /HOUR	\$ <u>300</u> /HOUR
2. <u>Cat 966K, 2012</u> <u>Snowblast, M-9000 HD Snowblower</u>	\$ <u>330</u> /HOUR	\$ <u>300</u> /HOUR
3. _____	\$ _____ /HOUR	\$ _____ /HOUR
4. _____	\$ _____ /HOUR	\$ _____ /HOUR
5. _____	\$ _____ /HOUR	\$ _____ /HOUR
6. _____	\$ _____ /HOUR	\$ _____ /HOUR
7. _____	\$ _____ /HOUR	\$ _____ /HOUR
8. _____	\$ _____ /HOUR	\$ _____ /HOUR

BIDDER

Ba

**NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
SPECIFICATIONS
CONTRACTOR OPERATED BACKHOE, EXCAVATOR WORK AND PUMP RENTAL
FOR FLOOD CONTROL SERVICE**

The intent of this bid specification is to request pricing for contractor operated backhoe and excavator work as well as pump rental. Primarily tractor backhoes and track excavators for opening blocked pipes and ditches due to ice jams and flooding. There are many variables that come into play when identifying how much work may be needed, the biggest one being future weather patterns.

The NDDOT is requesting pricing per running tractor backhoe and track excavator hour with an operator. The NDDOT is also requesting pricing for the cost of the truck and trailer/lowboy per hour used to transport the unit. The NDDOT is also requesting pricing for the cost of the truck and trailer/lowboy per hour used to transport the unit. Hourly rates shall include all operating expenses such as fuel and oil.

The NDDOT will only pay the hourly rate on the transport unit during actual use not while on standby. The NDDOT will pay the transport unit rate from the units original location to our job site, from job site to job site if loading is necessary, and to and from the closest NDDOT site with electricity if the machine needs to be plugged in at the end of each day or over the weekend and back to the units original location at the end of the project. The NDDOT will not pay for any transportation costs beyond the closest DOT yard with electricity. The NDDOT will be responsible for the electricity used at our sites. The NDDOT will not be responsible for any other daily costs associated with the tractor backhoe and or excavator work.

If a FLOOD CONTROL event requires contract activation

- The selected contractor will produce a certificate of insurance within 24 hours that meets the requirements of the attached risk management appendix.
- The Invitation to Bid document will be signed by the NDDOT and will become the contract document.
- An appendix, similar to Attachment 1, will be created to document the particular circumstances and conditions of the event. Attachment 1 is a sample document. Equipment types and rates, as submitted by successfully awarded contractors, will be entered into Attachment 1 along with other information pertinent to the service as contracted.

In the event that the NDDOT encounters flooding issues time is very critical. The NDDOT may request that the contractor be in place within 12 hours of being contacted. Having the proper paper work in place to facilitate a contract is critical. Vendor Registration must be completed prior to bid submittal and insurance certificates meeting the attached Risk Management Appendix must be submitted as quickly as possible within the 24 hour window.

The NDDOT is also requesting rental pricing for various size pumps to move water due to flooding. The pricing shall be per running hour if the pump has an engine and hour meter or a weekly rate if the pump does not have an hour meter. Contractors must carry insurance sufficient to cover replacement cost in the event that the pump equipment is damaged during the rental term.

The NDDOT will provide traffic control if necessary.

The Equipment Operator will not be an employee of the NDDOT.

The NDDOT will not have permission to operate the contractor's backhoe or excavator equipment.

The contractor will be asked if they are interested in traveling anywhere within North Dakota. Preference will be given to willingness to travel.

Payment shall be paid as follows: 100% of the total cost of hours used based on the bid price upon

BIDDER BL

satisfactory completion of the tractor backhoe and or excavator work and pump rental. Invoices shall be addressed to the Districts in which the work being performed. The NDDOT may at its discretion terminate the rental period at any point during the contract period with no further financial obligation to the successful bidder.

The NDDOT may at its discretion terminate the service or rental period at any point during the contract period with no further financial obligation to the successful bidder.

BIDDER BL

CONTRACTOR OPERATED TRACTOR BACKHOE WORK

As a minimum, each TRACTOR BACKHOE unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
75 hp	_____	_____	_____
Backhoe with bucket	_____	_____	_____
Digging depth of 15'	_____	_____	_____
Swing arc of 180 degrees	_____	_____	_____
Hour meter, must not mark time without engine running on tractor backhoe and transport unit	_____	_____	_____
Transporting truck with the ability to transport the unit	_____	_____	_____
Willing to travel throughout the state	_____	_____	_____

ITEM NO. 5 - CONTRACTOR OPERATED TRACTOR BACKHOE WORK

MACHINE MAKE, MODEL, YEAR, DESCRIPTION (REACH OF BOOM), CURRENT LOCATION	COST PER RUNNING UNIT HOUR	COST PER TRANSPORTING HOUR
1. <u>No Bid</u>	\$_____/HOUR	\$_____/HOUR
2. _____	\$_____/HOUR	\$_____/HOUR
3. _____	\$_____/HOUR	\$_____/HOUR
4. _____	\$_____/HOUR	\$_____/HOUR
5. _____	\$_____/HOUR	\$_____/HOUR
6. _____	\$_____/HOUR	\$_____/HOUR
7. _____	\$_____/HOUR	\$_____/HOUR

CONTRACTOR OPERATED EXCAVATOR WORK

As a minimum, each EXCAVATOR unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
120 Net hp minimum	☒	☐	
Low ground pressure tracks	☒	☐	
Designed to reach at ground level 25' minimum	☒	☐	
Hour meter, must not mark time without engine running on unit and transport unit	☒	☐	
Transporting truck with the ability to transport the unit	☒	☐	
Willing to travel throughout the state	☐	☒	

ITEM NO. 6 - CONTRACTOR OPERATED EXCAVATOR WORK

MACHINE MAKE, MODEL, YEAR, DESCRIPTION CURRENT LOCATION	COST PER RUNNING UNIT HOUR	COST PER TRANSPORTING HOUR
1. <u>Cat 324 EL 2014</u> <u>Std Boom & Stick</u> <u>Dickinson ND</u>	<u>\$170</u> /HOUR	<u>\$250</u> /HOUR
2. <u>Cat 324 EL LR, 2012</u> <u>Long Beach Boom & Stick</u> <u>Dickinson ND</u>	<u>\$200</u> /HOUR	<u>\$250</u> /HOUR
3. <u>Cat 336 EL (2) 2012 + 2014</u> <u>Std Boom & Stick</u> <u>Stark & Dunn County</u>	<u>\$195</u> /HOUR	<u>\$250</u> /HOUR
4. _____ _____ _____	\$____/HOUR	\$____/HOUR
5. _____ _____ _____	\$____/HOUR	\$____/HOUR
6. _____ _____ _____	\$____/HOUR	\$____/HOUR
7. _____ _____ _____	\$____/HOUR	\$____/HOUR

BIDDER



WATER PUMP RENTAL

As a minimum, each WATER PUMP unit shall be equipped with:

	COMPLY		COMMENTS
	YES	NO	
Ability to pump water from a ditch or reservoir of some type	_____	_____	_____
Minimum of 6" pump but no maximum size limit	_____	_____	_____
Proper suction and discharge hose	_____	_____	_____
Engine driven or PTO driven	_____	_____	_____
If equipped with an hour meter, must not mark time without engine running	_____	_____	_____

ITEM NO. 7 - WATER PUMP RENTAL

Indicate the rate per hour if metered
or per week if not metered.

PUMP MAKE, MODEL, YEAR DESCRIPTION
AND CURRENT LOCATION

RATE PER HOUR OR RATE PER WEEK

1. <u>No Bid</u>	\$_____/HOUR	\$_____/WEEK
2. _____	\$_____/HOUR	\$_____/WEEK
3. _____	\$_____/HOUR	\$_____/WEEK
4. _____	\$_____/HOUR	\$_____/WEEK
5. _____	\$_____/HOUR	\$_____/WEEK
6. _____	\$_____/HOUR	\$_____/WEEK
7. _____	\$_____/HOUR	\$_____/WEEK

BIDDER



SERVICE AREA PREFERENCE

Please indicate in which districts you will be able to provide a CONTRACTOR OPERATED EQUIPMENT service:

DISTRICT	Service Area Preference (Yes or No)
Bismarck	<u>Yes</u>
Valley City	<u>No</u>
Devils Lake	<u>No</u>
Minot	<u>No</u>
Dickinson	<u>Yes</u>
Grand Forks	<u>No</u>
Williston	<u>Yes</u>
Fargo	<u>No</u>

SERVICE REPRESENTATIVE:

The contractor must provide a dedicated customer service representative to provide support for this contract. The contractor shall notify the Procurement Officer in the event the representative is changed.

NAME: Brad Riely
(Name of person servicing this contract)

BUSINESS NAME: Martin Construction Inc

MAILING ADDRESS: 3685 116th Ave SW
(Address to which payments are to be sent)

CITY & STATE: Dickinson, ND ZIP CODE: 58601

PHONE NUMBER: 701 483-3478 TOLL FREE: —

FAX NUMBER: 701 483-3479 E-MAIL: bruely@martinnd.com

BIDDER

BA

CONTRACT APPENDIX A**FOR CONTRACTOR OPERATED EQUIPMENT SERVICES**

Contractor will provide CONTRACTOR OPERATED EQUIPMENT as provided in the solicitation - Invitation to Bid 968-72/988-26-16-050 with the following additional conditions.

Equipment Bid Items 1 – 6, Contractor will provide this equipment at the indicated rate:

Bid Item No.	Equipment No.	Short Description	Running Rate per Hour	Transporting Rate per Hour
(Example) 5	1	Tractor Backhoe	\$\$\$	\$\$\$
(Example) 6	2	Excavator	\$\$\$	\$\$\$

Bid Item 7, Contractor will provide this pump equipment at the indicated rate:

Bid Item No.	Equipment No.	Short Description	Rental Rate per Hour	Rental Rate per Week
7	2	Pump	\$\$\$	\$\$\$

CONTRACTOR OPERATED EQUIPMENT services shall be conducted as directed by District Personnel, in the following areas:

(DESCRIPTION OF LOCATION)

Invoices will be sent to the following District:

NDDOT, (District Name). (Contact Name)
 (District Address)
 (District City, State, Zip)
 District contact phone number:
 District Fax number:

BIDDER



**NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES**

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.



**NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX E OF THE TITLE VI ASSURANCES**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).



Risk Management Appendix

Service Contracts with Private Individuals, Companies, Corporations, Etc.:

Contractor agrees to defend, indemnify, and hold harmless the state of North Dakota, its agencies, officers and employees (State), from and against claims based on the vicarious liability of the State or its agents, but not against claims based on the State's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by Contractor to the State under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the State is necessary. Contractor also agrees to defend, indemnify, and hold the State harmless for all costs, expenses and attorneys' fees incurred if the State prevails in an action against Contractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this agreement.

Contractor shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds authorized to do business in North Dakota, the following insurance coverages:

- 1) **Commercial general liability and automobile liability** insurance – minimum limits of liability required are **\$250,000 per person and \$1,000,000 per occurrence.**
- 2) **Workers compensation** insurance meeting all statutory limits.
- 3) The State of North Dakota, its agencies, officers, and employees (State) shall be endorsed as an **additional insured** on the commercial general liability and automobile liability policies.
- 4) Said endorsements shall contain a **"Waiver of Subrogation"** in favor of the state of North Dakota.
- 5) The policies and endorsements may not be canceled or modified without **thirty (30) days prior written notice** to the undersigned State representative.

Contractor shall furnish a certificate of insurance evidencing the requirements in 1, 3, and 4, above to the undersigned State representative prior to commencement of this agreement.

The State reserves the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time. Any attorney who represents the State under this contract must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. Section 54-12-08.

When a portion of a Contract is sublet, the Contractor shall obtain insurance protection (as outlined above) to provide liability coverage to protect the Contractor and the State as a result of work undertaken by the Subcontractor. In addition, the Contractor shall ensure that any and all parties performing work under the Contract are covered by public liability insurance as outlined above. All Subcontractors performing work under the Contract are required to maintain the same scope of insurance required of the Contractor. The Contractor shall be held responsible for ensuring compliance with those requirements by all Subcontractors.

Contractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the State. Any insurance, self-insurance or self-retention maintained by the State shall be excess of the Contractor's insurance and shall not contribute with it. The insolvency or bankruptcy of the insured Contractor shall not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured Contractor from meeting the retention limit under the policy. Any deductible amount or other obligations under the policy(ies) shall be the sole responsibility of the Contractor. This insurance may be in a policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and be placed with insurers rated "A-" or better by A.M. Best Company, Inc. The State will be indemnified, saved, and held harmless to the full extent of any coverage actually secured by the Contractor in excess of the minimum requirements set forth above.

RM Consulted 2007
Revised 5-09



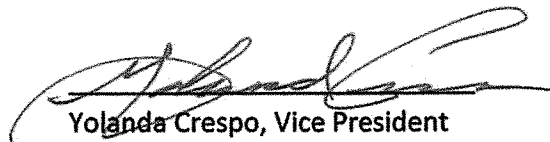
CORPORATE RESOLUTION

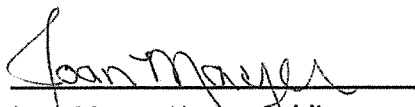
This is to certify that a meeting of the Board of Directors of Martin Construction, Inc. a corporation under the laws of the State of North Dakota, duly held on the 25th day of March, 2013, the following resolution was adopted:

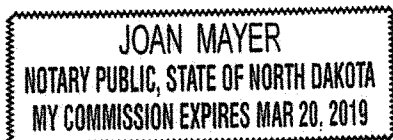
RESOLVED, that **Brad Riely** is hereby authorized and empowered for and on behalf of this corporation to execute bids, contracts, change orders, bonds and applications for payment for construction projects and other related matters, and it is further,

RESOLVED, that this resolution shall entitle those to whom it is furnished to be able to rely upon a certified copy of this resolution until written notice of modification or rescission has been furnished and received by the same.


Kurt Martin, President


Yolanda Crespo, Vice President


Joan Mayer, Notary Public





MARTCON-01

TMEDUNA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/30/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
American Insurance, Inc.
38 1st Street West
Dickinson, ND 58601

CONTACT NAME: Tiffany Meduna

PHONE (A/C, No, Ext): (701) 456-3315

FAX (A/C, No): (701) 483-3208

E-MAIL ADDRESS: tmeduna@weareamerican.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Charter Oak Fire Ins Company

25615

INSURER B: Travelers Indemnity Company CT

25682

INSURER C: Travelers Indemnity Company

25658

INSURER D:

INSURER E:

INSURER F:

INSURED
Martin Construction, Inc.
PO Box 17
Gladstone, ND 58630-0017

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	☒ ☒	CO8F319719	03/26/2016	03/26/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	☒ ☒	8108F319719	03/26/2016	03/26/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		CUP8F319719	03/26/2016	03/26/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N N/A	CO8F319719	03/26/2016	03/26/2017	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

ND Department of Transportation
608 E Blvd Ave
Bismarck, ND 58504-0700

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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